

Your company's letterhead.

Pro Forma Invoice

Shipper

Your name
The name of your company
Your address 1
Your address 2
City, State Zip
Country
Your phone number

Consignee

Consignee's name
Consignee's company
Consignee's address 1
Consignee's address 2
City, State Zip
Consignee's country
Consignee's phone number

This package contains:

Item	Contents	Weight (lbs.)	Value (in US\$)
Item 1	Description	XX	\$XX.XX
Item 2	Description	XX	\$XX.XX
Item 3	Description	XX	\$XX.XX
TOTAL ITEMS		Total Weight: XX	Total Value: \$XX.XX

(Description of contents.)

X Sign here
Shipper

X Date here
Date